



TRIBUNAL CHECKLIST

1. SATURDAY

- GFL to receive notifications and details of red and yellow cards from Umpires.
- GFL to receive notification of any set penalties offered by the umpires.

2. SUNDAY

- GFL to review any of the set penalties red/yellow card offences against GFL bylaws and the grading matrix to determine if the suitable penalty was offered. If the penalty that was offered on the day, does not align with the grading matrix, advise the players club and umpires of the change in grading and subsequent change in set offer.

3. MONDAY

- GFL to advise early guilty plea acceptance of set penalty by reported individuals (deadline of Monday 5pm).
- Advise Country Football WA of any potential tribunal cases by Monday 12pm. Ensure you flag any direct to Tribunal charges or serious incidents.

4. TUESDAY

- Confirm with Country Football WA any cases that will be progressing to Tribunal. Email them the below details:

Umpire Match Report (only written document required); Person who was offended against details – name, date of birth, contact number, jumper number, team; Reporting Umpires details – name, contact number; Advocate details for any of the above – name, relationships and contact number; Details of the incident including the graded charge; Any prescribed penalty offered by the League; Any relevant League bylaws that need to be considered by Tribunal panel members.

- TUESDAY AFTERNOON: Upon receiving details from WAFC Tribunal Administrator or Country Football WA, advise all parties that Tribunal will proceed and provide details of date and Tribunal process

5. WEDNESDAY

- GFL to advise all relevant parties of Tribunal time and online link, if not previously confirmed.
- Advise Country Football WA of any parties (Person who was offended against or Umpire) unable to attend Tribunal and discuss alternative options to providing relevant information required.
- WED/THUR: Once received from WAFC Tribunal Administrator, confirm tribunal outcome with Offenders Club. Ensure appeal procedure and deadline is included with notification.
- WED/THUR: Confirm with CFWA as soon as possible if Offender or Club elects to appeal outcome.